#### A MEMORANDUM OF AGREEMENT

# **Learning Coaches**

# BETWEEN EUGENE EDUCATION ASSOCIATION (EEA), AND THE BETHEL SCHOOL DISTRICT #52 (DISTRICT)

2021 – 22 SCHOOL YEAR

October 1, 2021

This Memorandum shall <u>not</u> modify in whole or in part any articles within the current collective bargaining agreements with BACE or EEA. This agreement shall outline the job description & stipend amount for Learning Coaches.

### **Job Description**

#### **Position Summary**

The Learning Coach acts as a liaison between schools and the families and acts as a point of contact for families and students who are learning from home. A Learning Coach provides academic support, guidance, care and connection for students who are not attending in-person instruction. Learning Coaches will be responsible for supporting class participation and academic progress monitoring of students who are learning from home. The Learning Coach supports students' and families' access to learning platforms (e.g., Google Classroom or Seesaw) and teacher-created content (e.g., packets, modules, videos). The Learning Coach encourages students to remain engaged with their academics.

#### **Priorities:**

**Students Temporarily Learning from Home -** The Learning Coach serves as a liaison, and provides support for all students (tier 1) transitioning between in-person learning and home learning environments on a temporary basis, such as quarantine.

**Bethel Online Academy (BOA) Students -** Provide attendance and academic interventions in partnership with BOA teachers, families, and the school counselor for students in BOA who are demonstrating academic challenges.

#### Examples of duties (not exhaustive, and determined by student needs):

- Regularly communicates with administrators, teachers, and counselors to identify students and their needs
- Provides an initial check-in with students and families to ensure students can access digital classrooms, materials and resources
- Provides regular check-ins with students and families to monitor academic progress, identify possible academic barriers, and to assist with problem-solving identified barriers

- Actively reaches out to students who are at risk for not passing classes and/or who are not regularly attending classes
- Partners with students to identify and prioritize coursework (goal setting), and works with students to adjust goals, as needed
- Provides one-on-one or small group tutoring support, as needed
- Supports connections between teachers and students and their families
- Supports family and school connection by communicating with families and students through regular and routine phone calls, emails, Zooms and other modes of connecting
- Monitors student progress on assigned work and classroom attendance
- Supports students' transition to in-person instruction
- Maintains a flexible schedule to communicate with students and families at times that meet their needs

## **Stipend Amount**

The term stipend for each Learning Coach shall be G, 9%, on the Willamette High School Extra Duty Schedule.

This Memorandum of Agreement may be reviewed by either party. This Memorandum does not serve to, nor in anyway set precedence for future contract negotiations.

For EEA:	For the District
Curt Nordling, EEA Vice President Date	Remie Calalang, HR Director Date
Amber Jackson, EEA Bargaining Co-Chair D	rate
Pete Swinford, OEA UniServ Consultant Da	nte